



The Parents' Guide to Google Classroom

What is Google Classroom?

Think of Google Classroom (GC)
as your child's digital link to learning.

Teachers use GC to share assignments,
homework, newsletters, and much more
with students AND parents!

Getting Started



Your child was provided with a secure login and password

Please contact the school if you do not have this information

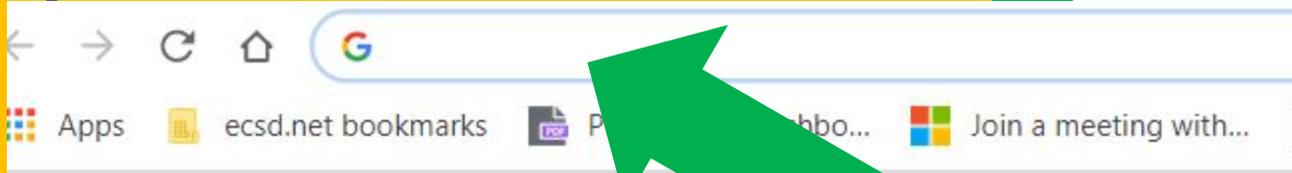
Getting Started



1

Click on the Google
Chrome browser
icon.

Getting Started



2 Type www.google.com
into your web
address bar.

Getting Started



3

Click on **SIGN IN** in the upper right hand corner of the browser window.

Getting Started

Google

Hi Tanya
bratton@opsb.info

Enter your password

Forgot password?

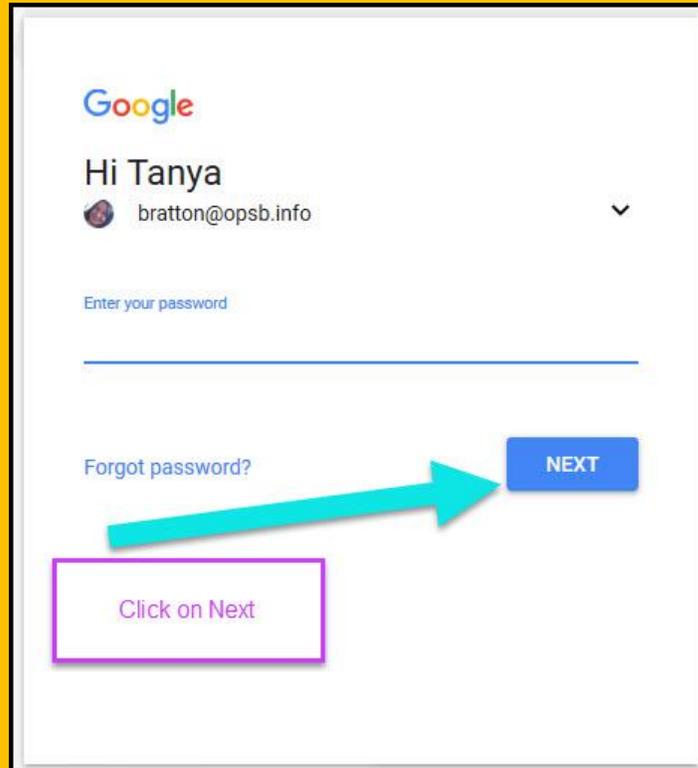
NEXT

Click on Next

4

Type in your child's
Google Email address
& click "next."

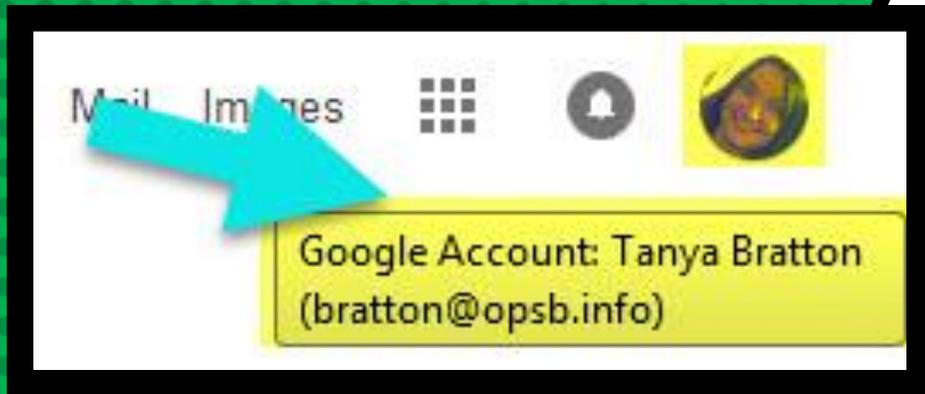
Getting Started



The screenshot shows a Google login interface. At the top left is the Google logo. Below it, the text "Hi Tanya" is displayed, followed by a profile icon and the email address "bratton@opsb.info". A dropdown arrow is visible to the right of the email. Below this is a text input field with the placeholder "Enter your password". Underneath the password field is a link for "Forgot password?". To the right of the password field is a blue button labeled "NEXT". A red arrow points from a red-bordered box containing the text "Click on Next" to the "NEXT" button.

5

Type in your
PASSWORD
& click "next."

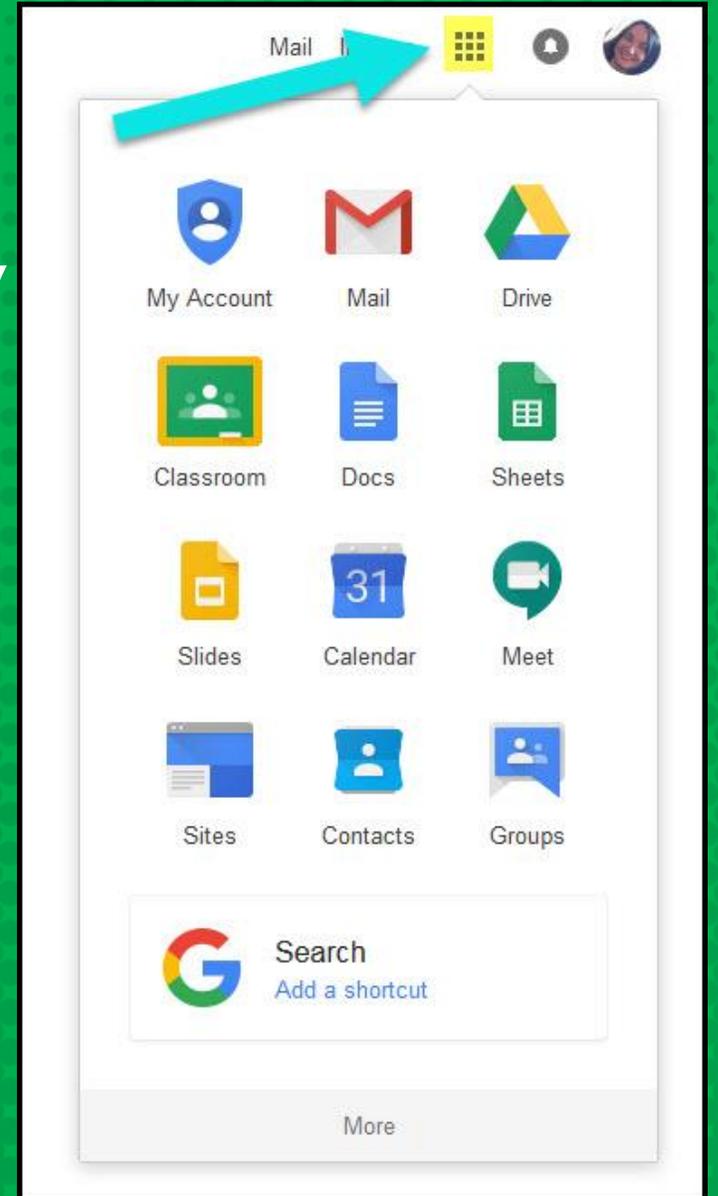


NOW YOU'LL SEE

that you are signed in to
your Google Apps for
Education account!

GOOGLE SUITE

Click on the 9 squares (Waffle/Rubik's Cube) icon in the top right hand corner to see the Google Suite of Products!



GOOGLE ICONS TO RECOGNIZE:



CHROME



DOCS



DRIVE



SLIDES



SHEETS



FORMS



CALENDAR



GMAIL



PHOTOS



MAPS



KEEP



CLASSROOM



MEET



HANGOUTS



SITES



CONTACTS



CLOUD



CLOUD SEARCH



YOUTUBE



NEWS



VAULT



MY ACCOUNT

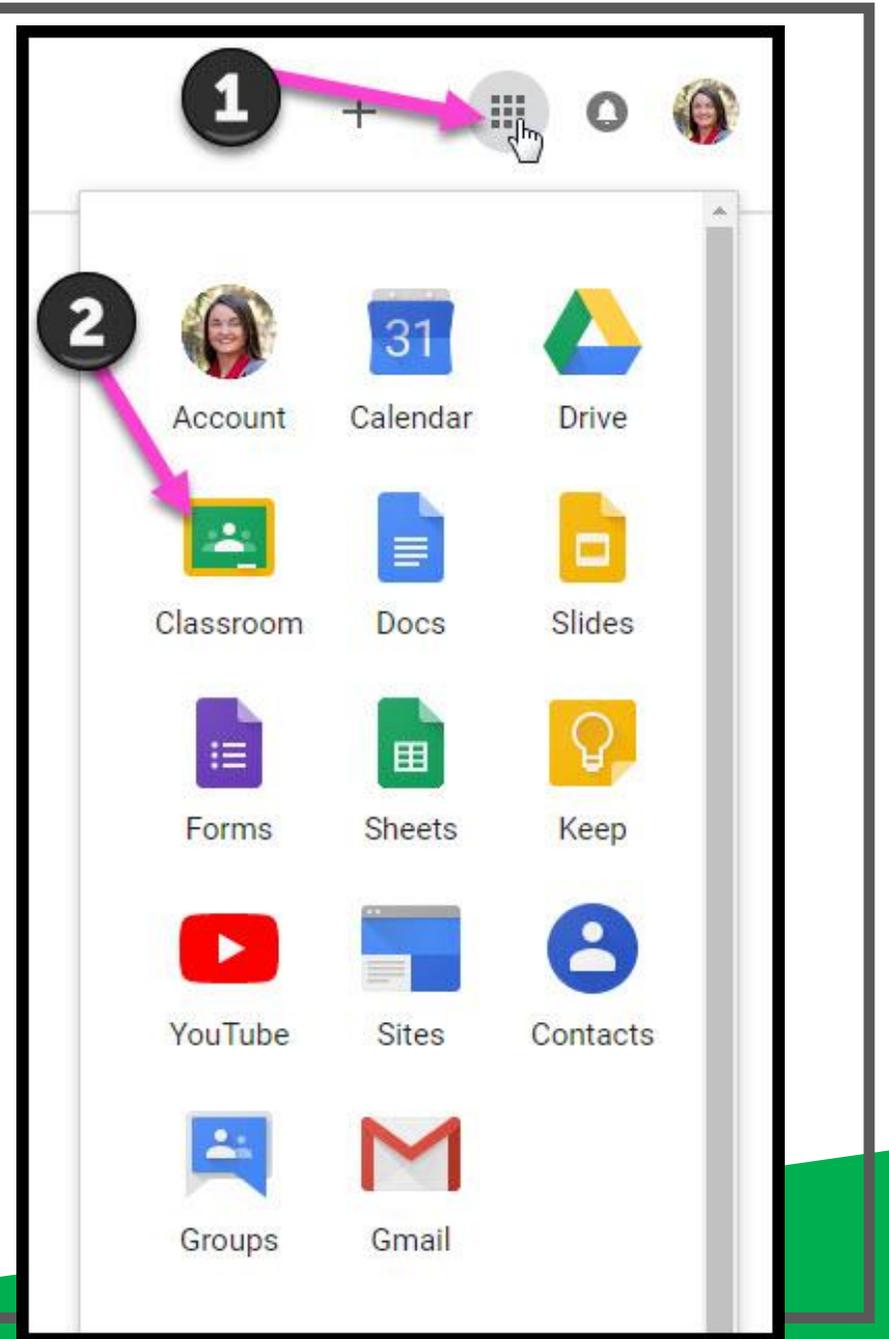


GROUPS

Navigating Classroom

1

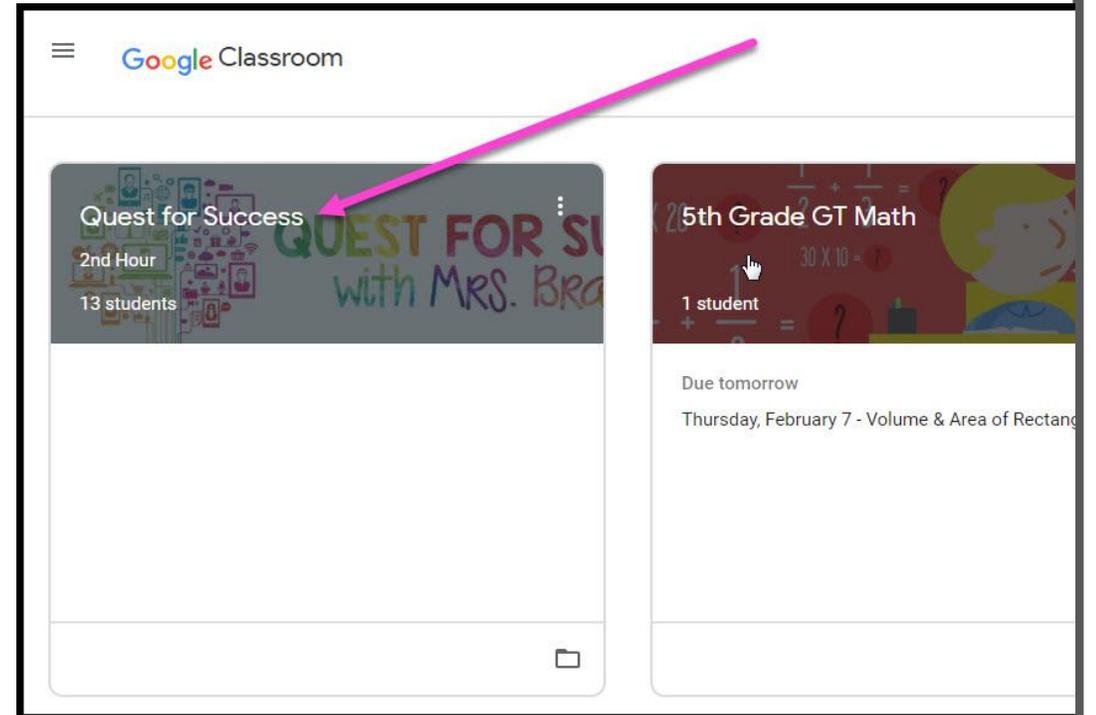
Click on the waffle button and then the [Google Classroom](#) icon.



Navigating Classroom

2

Click on the class you wish to view.

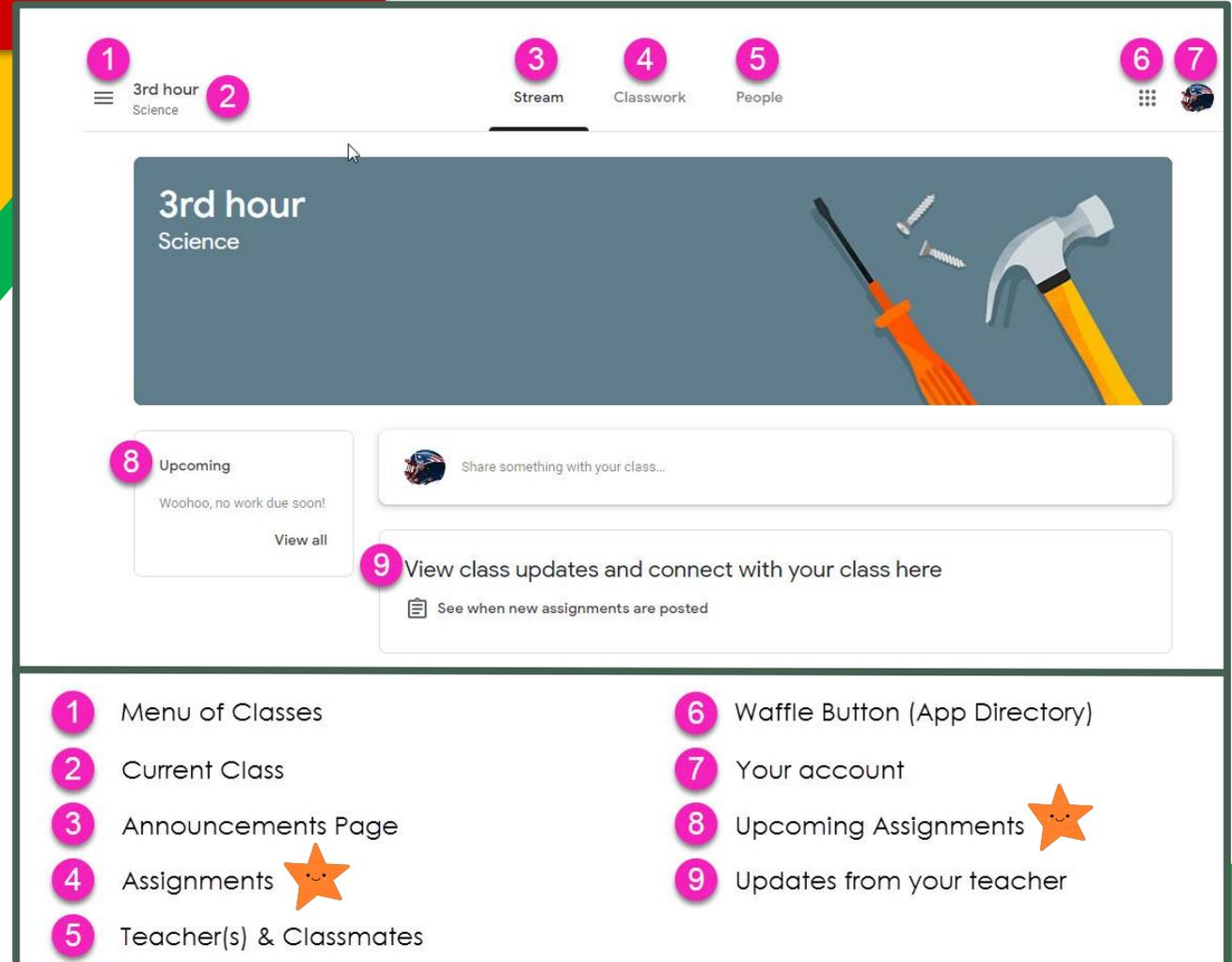


Navigating Classroom

 = High Interest for Parents

3

Page tools
(Left side)



The screenshot shows a Classroom page for '3rd hour Science'. The interface includes a top navigation bar with a menu icon (1), the current class name (2), and tabs for 'Stream' (3), 'Classwork' (4), and 'People' (5). On the right side of the top bar are a waffle button (6) and a profile picture (7). The main content area features a header for the class (2) with a background image of tools, an 'Upcoming' section (8) with a 'View all' link, a sharing box, and a section for class updates (9) with a 'See when new assignments are posted' option.

- 1 Menu of Classes
- 2 Current Class
- 3 Announcements Page
- 4 Assignments 
- 5 Teacher(s) & Classmates
- 6 Waffle Button (App Directory)
- 7 Your account
- 8 Upcoming Assignments 
- 9 Updates from your teacher

Navigating Classroom

4

Assignment
details

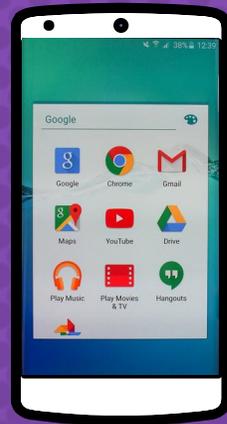
The screenshot displays the Classroom interface with the following elements and callouts:

- 1** Classwork Tab
- 2** View your work
- 3** Google Calendar and Class Drive folder
- 4** People
- 5** All topics
- 6** Benchmark Tests
- 7** Assignment Title: For the Week of September 2 - 6
- 8** Assignment Due Date: Due Today
- 9** Assignment Status: Assigned
- 10** Attached files/links: Day 1 - Multistep Equatio... PDF, Day 2 - Variables on Both... PDF, Day 3 - Infinite & No Solu... PDF, Day 4 - Algebraic Propor... PDF
- 11** Click to view assignment

1	Classwork Tab	5	Topics available	9	Assignment Status
2	See your Grades	6	Topic Headings	10	Attached files/links
3	See Due Dates	7	Assignment Title	11	Click to view assignment
4	View your files	8	Assignment Due Date		

ACCESS

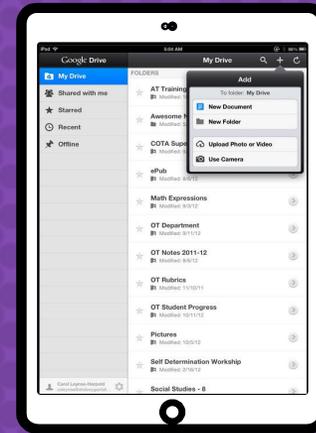
ANYWHERE



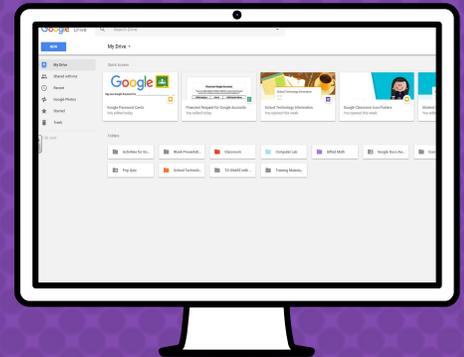
ANDROID



IPHONE



TABLET



DESKTOP



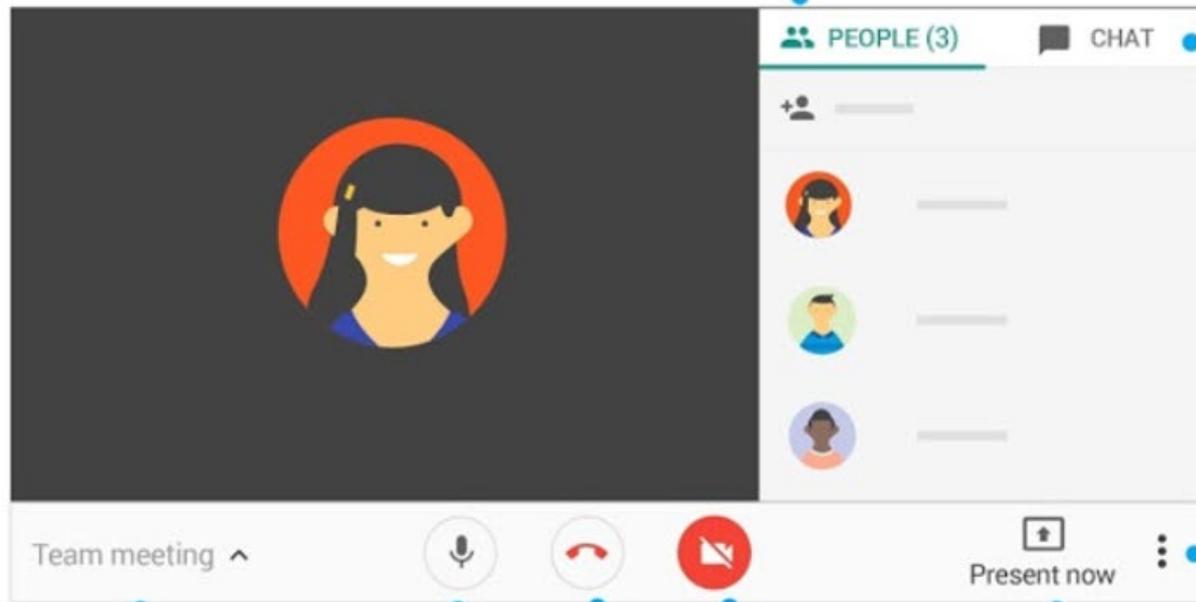
Get Started With Google Meet

Virtual Learning Series: Teaching Online





edtechtteam.com/Canada



View meeting participants

Chat with meeting participants

Team meeting ^
Share meeting details with guests

Turn microphone on or off

Leave meeting

Turn camera on or off

Present now

See additional settings, such as recording the meeting or changing your video resolution

Share your screen or give presentations

Mission Control!

It is very important to teach students and other participants the online etiquette of a video meeting....pro tip is mute as soon as you join! Be aware of background noise! If you're not talking, mute. Have your camera on!



Muting and Camera



Tips for successful **VIRTUAL MEETINGS** with Google Meet



-  Send an agenda to everyone before the meeting.
-  Make one person the moderator of the meeting.
-  One person takes notes on a shareable doc.
-  Mute your mic if you're not speaking.
-  Use the chat to ask questions and share resources.
-  Moderator calls on people to unmute microphones.
-  Make a copy of the chat transcript before closing.
-  If using video, look at the camera, not the screen.

Text by Karly Moura @KarlyMoura. Infographic by Matt Miller @jmattmiller. Icons by The Noun Project.

Student tips for successful **VIDEO CALLS**



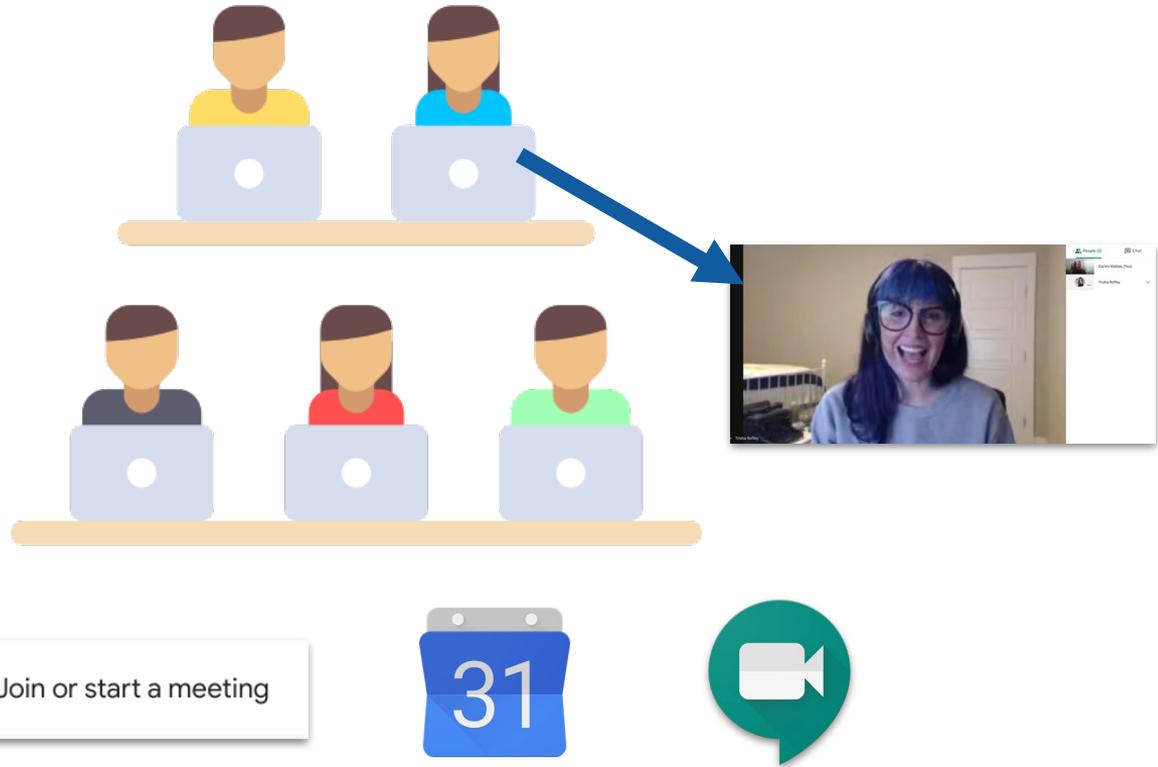
-  Check in with your teacher. Gather your materials.
-  Be on time. Check in thru the chat when you arrive.
-  Stay engaged (nod or thumbs up) if others are talking.
-  Mute your mic if you're not speaking.
-  Use the chat or raise hand to share ?s/ideas.
-  Wait for teacher to call on you or unmute your mic.
-  Take notes in a doc or on paper for reference.
-  If using video, look at the camera, not the screen.

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Etiquette



Google Meet: a video meeting platform that is the EASIEST way to have synchronous (same time) or asynchronous (different time) videos with students. Lets you stay connected and continue the learning. You can start a meet from the web, your apps launcher, Google calendar invite, or the Meet app



Starting a meet



The chat functions as a perfect location for questions and answers along with the ability to share important links!



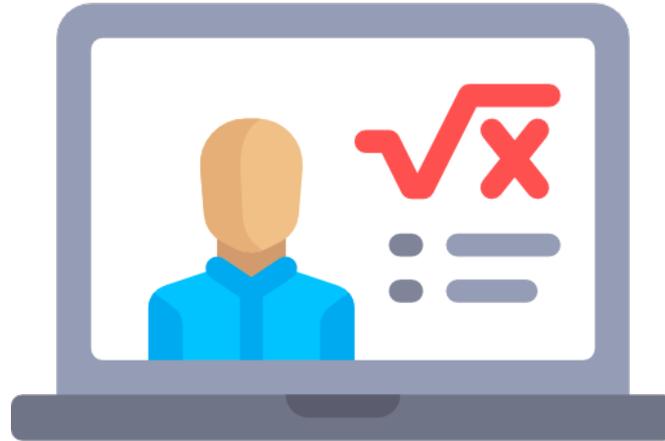
The chat



Meet allows you to share your screen. This is a great way to go over resources and lessons....or even share a collaborative whiteboard like Jamboard!

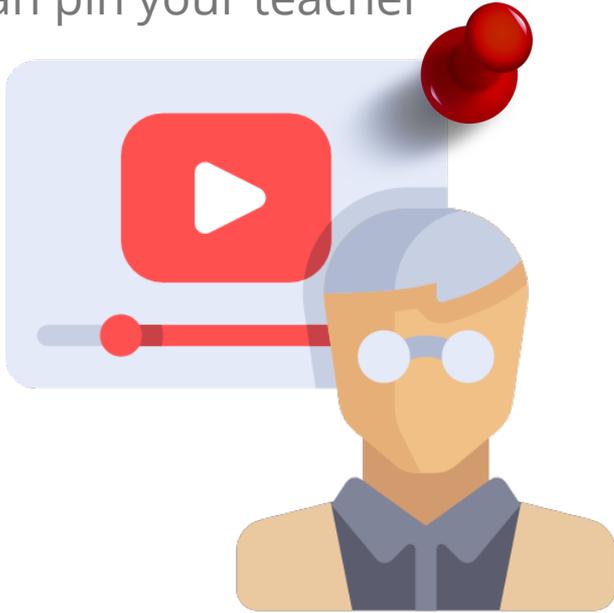


Present now



Present now

You can pin your teacher



● Record meeting

🖥️ Change layout

🖼️ Full screen

🗣️ Turn on captions

⚙️ Settings

📞 Use a phone for audio

🗨️ Report a problem

❓ Help

Change layout

×

🔄 Auto



Sidebar



Spotlight



Tiled

The magic three dots menu